Speech Evaluation Name:

Students: Your speech will be evaluated in four areas—ideas and content, organization, language and delivery. Below are statements summarizing the skills you need to demonstrate in each area. Please use this sheet to evaluate your classmates.

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| --- | --- |
| **Ideas and Content**   * The speech has a clear purpose and main ideas stand out. * The speaker used clear details that support the main ideas. * The speaker was familiar with the topic. * The speaker has thought about the audience. The speaker has tried to make the message clear to the audience. | **Language**   * The speaker chose words that are expressive and accurate. * The speaker used proper grammar. * The speaker used humor when appropriate or words to convey the seriousness of the topic when appropriate. |
| **Organization**   * The presentation is easy to follow. * The speaker told things in an order that makes sense. * The speaker had an effective beginning, middle * and end. * The conclusions are clear and valid. * The transitions flow smoothly | **Delivery**   * The speaker made eye contact with the audience. * The speaker spoke at an appropriate speed and volume and his or her voice was energetic. * The speaker spoke fluently without unnecessary fillers like “um” or “like.” * The speaker’s body language matches the tone of the speech and did not distract the audience. |

Use the following guides: 1= this aspect is missing; 2=Minimal development of this aspect; 3=This aspect exists but it may be simplistic; 4= This aspect is clearly in place; 5= this aspect is well development; 6=this aspect is extremely well developed.

Speaker:

Topic:

Ideas and Content: Language: Organization: Delivery:

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